

भारत सरकार  
मत्स्यपालन, पशुपालन और डेयरी मंत्रालय  
पशुपालन और डेयरी विभाग  
केन्द्रीय कुक्कुट विकास संगठन (पूर्वा)  
नयापल्ली, भुवनेश्वर



## **TENDER FORM / निविदा प्रपत्र**

पोल्ट्री फीड सामग्री, फीड एडिटिक्स, चिक और एग बॉक्स, पैडी हुस्क,  
पेपर एग ट्रे, लाइम पाउडर और नमक की आपूर्ति के लिए

**FOR SUPPLY OF POULTRY FEED INGREDIENTS, FEED  
ADDITIVES, CHICK & EGG BOXES, PADDY HUSK, PAPER EGG  
TRAY, LIME POWDER AND SALT**

Director

Central Poultry Development Organization

(Eastern Region)

Nayapalli (Near Jayadev Vihar),

Bhubaneswar-751012, Odisha

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भारत सरकार / Government of India  
Ministry of Fisheries Animal Husbandry & Dairying  
मत्स्यपालन, पशुपालन और डेयरी मंत्रालय  
(Deptt. of Animal Husbandry & Dairying) / पशुपालन और डेयरी विभाग  
Central Poultry Development Organisation (Eastern Region)  
केन्द्रीय कुक्कुट विकास संगठन (पूर्व)  
नयापल्ली, भुवनेश्वर / Nayapalli, Bhubaneswar (Odisha) – 751012

## निविदा मांग

विषय : फीड सामग्री, एडिटिव्स, चिक और एग बॉक्स, पैडी हुस्क, पेपर एग ट्रे, लाइम पाउडर और नमक की खरीद के लिए निविदा आमंत्रित करने के वारे में

संदर्भ : हमारी खुली निविदा दिनांक: 06.09.21 को भारत सरकार की सेंट्रल पब्लिक ई- प्रोक्योरमेंट पोर्टल में प्रकाशित

महोदय,

उपरोक्त के संदर्भ में, कृपया ऊपर उल्लिखित हमारी ई खरीद सूचना देखें। आपसे अनुरोध है कि अपनी निविदा अपलोड करें और आवश्यक कार्रवाई के लिए निर्धारित तिथि और समय से पहले एक सीलबंद लिफाफे में अपनी न्यूनतम दर सबमिट करें। यह कार्यालय, भारत सरकार के ई-प्रोक्योरमेंट साइट में जमा/अपलोड करने में किसी भी देरी के लिए कोई जिम्मेदारी नहीं लेता है। विलंबित निविदाओं पर किसी भी परिस्थिति में विचार नहीं किया जाएगा। निविदा जमा करते समय विस्तृत निर्देशों, नियमों और शर्तों का पालन किया जाना चाहिए।

## निविदा के लिए निर्धारित

Sl.No.	Activity Description	Schedule
1.	Tender No:	CPDO/BBS/7-1/2021-22
2.	Cost of Tender Document	Rs. 2000/-
3.	Time and last date of depositing Tender/Bid	<b>11 .00 A.M on dt. 27.09.2021</b>
4.	Time and Date of opening of Tender Bid	<b>11 .00 A.M on dt. 28.09.2021</b>
5.	Minimum Validity of tender offer	180 days
6.	Estimated cost of tender	Rs. 1.40 crores
7.	Amount of EMD to be deposited	Rs. 2% of the estimated value

निदेशक

### **INSTRUCTION TO BIDDERS**

Tenders are hereby invited on behalf of the President of India, Ministry of Fisheries, Animal Husbandry & Dairying , Dept. of Animal Husbandry and Dairying from reputed, experienced and eligible suppliers for poultry feed ingredients/additives/chick & egg boxes, Paddy Husk, Lime powder, paper egg tray and salt to CPDO (ER), during the period of 06 months commencing from 01.10.2021 to 31.03.2022. The terms and conditions of the contract which will govern the contract made are those contained in the general conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender form and its

schedules. Please submit your rates if you are in a position to furnish the requisite services in accordance with the requirements stated in the required schedules.

2. The cost of tender document containing detailed specifications with terms and conditions has been priced Rs. 2,000/- (Rupees two thousand) only in favour of the Director, CPDO(ER), Bhubaneswar. **The tender documents are to be uploaded in the website [www.eprocure.gov.in](http://www.eprocure.gov.in) upto dt.27.09.2021 by 11.00 A.M** and must accompany with DD of Rs.2000/- towards the cost of tender. Tender documents are not transferrable and cost of tender is not refundable. The Director, CPDO (ER), Bhubaneswar will not be responsible for any kind of postal delay or delay in delivery of the documents/or non-receipt of the documents (if any).
3. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be subscribed "*Tender for supply of feed ingredients/additives/chick & egg Boxes/paddy husk, paper egg tray, lime powder and Salt* . **The tender shall place two envelopes clearly marked containing technical bid and financial bid separately in the main envelop.** All Tenders should be sent by Registered Post/Speed post. Tenders to be hand delivered should be put in the tender box, which will be kept in the Administrative block of the Central Poultry Development Organization (ER), Nayapalli, Bhubaneswar- 751012 by **11.00 a.m. dated 28.09.2021.**
4. The period of Contract would be for six months. The Director, CPDO (ER), Bhubaneswar reserves the right to increase or decrease the period of contract or to extend its duration in the interest of the organization, for any unavoidable situation, not mandatory to be communicated to the tenderer.
5. **Bid Security (Earnest Money):**
  - a. Bid Security to be deposited only in the shape of Fixed Deposit Receipt/ Term Deposit Receipt (FDR/TDR) issued by any nationalized bank duly pledged in favour of “Director, CPDO (ER), Bhubaneswar”.
  - b. Each tender must be accompanied by a deposit of 2% of the estimated value of the goods to be procured as earnest money.
  - c. The tender will not be considered if earnest money is not deposited or insufficient earnest money is deposited with the tender.
  - d. The tenderer is being permitted to give tender in consideration of the stipulations on his part that after submitting his tender, he will not resale from his offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Director, CPDO (ER), Bhubaneswar.
  - e. Unsuccessful Tenderer’s Earnest Money will be returned as soon as possible after the required security money has been furnished by the successful tenderer.
  - f. The successful Tenderer’s Earnest Money will be returned (unless it is used as part of the security deposit .
  - g. The Earnest Money may be forfeited if a Tenderer withdraws its tender during the period of tender validity specified by the Tenderer on the Tender form, or in case of a successful Tenderer, if the Tenderers fails to sign the contract.

6. **Late Tenders:**

Any tender(s) received by the Director, Central Poultry Development Organization (ER), Nayapalli, Bhubaneswar after the deadline for submission of tender will be rejected and returned to the tenderer.

7. **Opening of the Tenders:**

The tender will be opened on **dt 28.09.2021 at 11.00 A.M** in the office of the Central Poultry Development Organization (ER), Nayapalli, Bhubaneswar. In the event of any kind of holiday falls on the specified dates, the proceedings will take place on the next working day, at the same time & venue. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.

**8. Period of validity of Tenders:**

- a. Validity of Tenders shall be for 06 months after the date of tender openings. A tender valid for a shorter period shall be rejected by the Director, CPDO (ER), Bhubaneswar as non-responsive.
- b. In exceptional circumstances, the Director, Central Poultry Development Organization (ER), Nayapalli, Bhubaneswar – 751012 may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Earnest Money provided shall also be suitably extended. A Tenderer may refuse the request without forfeiting its Earnest Money. A Tenderer granting the request will not be permitted to modify its tender condition.
- c. A Tenderer granting the request will not be permitted to modify its tender condition.

**9. Quotation of rate:**

- a. The rate should be quoted keeping in view of supply the material as per specification, delivery at F.O.R CPDO (ER), Bhubaneswar inside feed Godown, inclusive of all costs and GST , transportation charges, charges for loading & unloading the materials, etc. However, in case of requirement for Talagada, Mundali(Farm Unit-II) during the tender period, the supply to be made at new site at Talagada, Mundali, Cuttack as per requirement with same terms and conditions.
- b. The rates quoted for supply of material in tender be given both in words and figures failing which the same is liable to be rejected. Overwriting/erasing in rates to be quoted by the tenderer will not be allowed otherwise the tenders may be rejected.
- c. The rates quoted shall remain valid for 6 months and no enhancement whatsoever shall be claimed by the tenderer.
- d. The service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from the bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.

**10. Evaluation of financial Bid:**

- a. The contract shall ordinarily be awarded to the lowest evaluated bidder and whose bid has been found to be responsive and who is eligible and qualified to supply the material satisfactorily.
- b. The Director, CPDO (ER), Bhubaneswar is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tender for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Conditional Tenders will not be accepted.

**11. Notification of Award:**

- a. Prior to the expiration of the period of tender validity, the Director, CPDO (ER), Bhubaneswar will intimate the successful tenderer. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible.
- b. The notification of award will constitute the formation of the contract.

- c. Upon the successful Tenderer's furnishing of the contract the Director, CPDO (ER), Bhubaneswar will promptly notify each unsuccessful tenderer and will refund its Earnest Money.
  - d. If tenderer does not accept the offer, after issue of letter of acceptance by the Director, CPDO (ER), Bhubaneswar within 7 days, the offer made shall be deemed to be cancelled without any notice & earnest money will be forfeited and thereafter 2<sup>nd</sup> lowest tenderer may be taken into consideration for issue of acceptance letter.
12. **Security Money:**
- a. The security money equivalent to the extent of 10% of total estimated value of the tender has to be deposited by the successful tenderer for the contract in form of ***Fixed Deposit Receipt (FDR / TDR) of a nationalized bank or Bank guarantee from a nationalized bank in favour of Director, CPDO (ER), Bhubaneswar*** . (Security deposit remains valid for a period of sixty days (60) beyond the date of completion of all contractual obligations of the supplier). In the event of non-deposition of the same within specified period after issue of tender acceptance letter by the Director, CPDO (ER), Bhubaneswar , the earnest money will be forfeited.
  - b. The Security Deposit shall be returned to the supplier on expiry of the contract period on furnishing usual clearance/No Demand Certificate. The Security Deposit shall be returned on expiry and termination of the Contract subject to conditions that the Agency has indemnified the Director, CPDO (ER),Bhubaneswar for all payments to Govt. statutory obligation.
  - c. Failure of the successful Tenderer to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the Director, CPDO (ER), Bhubaneswar may make the award to the next lowest evaluated tenderer or call for new tenders.
  - d. No interest on security deposit and earnest money deposit shall be paid by the Director, CPDO (ER), Bhubaneswar to the tenderer.
13. The Schedules of the tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional pages must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the tender.
14. The tenders are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

15. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind such other and if, an enquiry it appears that the persons so signing had no authority to do so, the Director, Central Poultry Development Organization (ER), Bhubaneswar -12 shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender and the schedules to the tenders and annexure, if any, should be signed by the tenderer.
16. **The Director, Central Poultry Development Organization (ER), reserves the right at the time of contract award to increase or decrease the quantity of material without any change in unit price or other terms and conditions.**
17. **Signing of Contract:**

The Agency, on award of the contract should execute an agreement on with Director, Central Poultry Development Organization (ER), incorporating of the terms and conditions.
18. **Resolution of Disputes – Arbitration:**
  - a. Decision of Director, CPDO (ER), shall be final for any aspect of the contract and binding to all parties.
  - b. In the event of any dispute or difference between the parties thereto such disputes or difference shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrators to appoint by Secretary, Ministry of Fisheries, Animal Husbandry, Dairying, Department of Animal Husbandry & Dairying on the recommendation of the Secretary, Department of Legal Affairs (“Law Secretary”), Government of India. The provisions of Arbitration and Conciliation Act, 1996 (No. 26 of 1996) shall be applicable to the arbitration. The venue of such arbitration shall be at New Delhi or any other place, as may be decided by the arbitrator. The language or arbitration proceedings shall be English. The arbitrator shall make a reasoned award (the “Award”) which shall be final and binding on the parties. The cost of the arbitration shall be shared equally by the parties to the agreement. However, expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.
  - c. Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform their entire obligation under this agreement without prejudice to a final adjustment in accordance with such award.
  - d. Any disputes arising in tender should be within the legal jurisdiction of the High Court of Odisha.
19. The Director, Central Poultry Development Organization (ER), reserves the right to accept or reject any tender/ tender process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderer of the grounds for the Director’s action.
20. **Acceptance:**

Acceptance both provisional and final regarding the supply of feed ingredients/additives/ chick & egg boxes, paddy husk, paper egg tray, lime powder and salt at the Director, CPDO (ER), or his authorized representative.
21. Only those firms will be considered for financial bid who will qualify in the technical bid.

22. The tender being submitted by the firm, all pages along with enclosures must be numbered. The following self attested documents are required to be enclosed with the tenders in a separate cover as technical bids.

Only those firms providing the following documents would be considered eligible and also fill the page number for claiming the fulfillment of requisite conditions as given in the column item wise:

Sl.No	Documents papers to be submitted with Tender Bid and to be arranged accordingly	Page No. of enclosures
1.	Cost of Tender (Xerox copy of D.D)	
2.	Bid Security (EMD) in shape of FDR/TDR (No other forms) duly pledged in favour of Director, CPDO (ER), Bhubaneswar valid for 60 days beyond opening of tender	
3.	Registration certificate of the firm from Registrar of firms from Central/State Govt. of Registrar of companies under Companies Act.	
4.	Certified copy of PAN/ITCC issued by dept. of Income Tax	
5.	Certified copy of Sale Tax / CST clearance certificate	
6.	Certified copy of TIN Number in the field of related supply.	
7.	Duly completed Questionnaires	
8.	Photocopy of Bank details along with name of bank, A/C No. and Address proof etc.	
9.	Experience of supplying items either in Central / State / Universities/Autonomous bodies or any other Government Department or organization of repute at least for two years in the related field of supply. As an evidence/proof, copy of supply order/certificates should be enclosed.	
10.	Product Literature / Leaflets, if any	

**Note:**

1. Financial bid will be opened only for those Firms, whose technical bid is found in consonance with terms & conditions of the tender and the tenders of the firms not found technically responsive or qualified will be declared as disqualified without assigning any reason.
2. The technical bids and financial bids may be submitted in separate envelopes to be sealed and put in a main cover.
3. The competitiveness of the rate(s) of material will be decided and thereby the contract may be awarded to the successful bidder.
4. Price schedule duly completed enclosed with Financial bidding documents & Price should be valid 6 months from the date of opening of bids.
5. All the pages of tender document must be signed by the tenderer while submitting bid documents. The terms and conditions shown in draft agreements can solely be changed by the Director CPDO (ER), Bhubaneswar at his discretion and shall be binding up on the tenderer at the time agreement entered into.

## GENERAL TERMS AND CONDITIONS

1. The Tenderer shall submit his tender only in case he has experience in the field of supply of feed ingredients/additives//chick & egg box, paddy husk, paper egg tray lime powder and salt referred and he is in a position to take up the same. The tenderer supplying feed additives should have valid drug license.
2. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be subscribed "*Tender for supply of feed ingredients/additives/chick & egg boxes ,paper egg tray, lime powder /salt at CPDO (ER), Bhubaneswar*" and the tenderer shall place two envelopes clearly marked containing technical bid and financial bid separately in the main envelop.
3. The technical bids and financial bids may be submitted in separate envelops to be sealed and put in a main cover.
4. The tenders will not be considered and Summarily rejected if the firm do not enclose the following documents:
  - a. A copy of Latest Income Tax Clearance certificate of current year/Latest Income Tax Returns.
  - b. A copy of PAN Card issued by the concerned authorities.
  - c. Duly completed Questionnaires
5. Price schedule duly completed enclosed with Financial bidding documents & Price should be valid for 06 months from the date of opening of bids.
6. The Tenderer after submission of his tender shall not reverse or modify the rates, terms and conditions of the tender, failing which the EMD deposited by him shall be forfeited.
7. Any erasures or alterations that may have been in the Tender Form before it is received by the prospective tenderer(s) and also any further erasures or alterations(if any) that may be made the course of completing the form should be initialed by the Tenderer(s).
8. Only in the event of the offer not being accepted, the EMD will be refunded after he had applied for the same. The request should be signed by the same person who signed the tender and its documents. However, he may authorize any agent under his signature to collect the refund of EMD from the CPDO (ER), Bhubaneswar.
9. The EMD and Security Deposit shall not carry any interest.
- 10. EMD in the shape of Cheques / DD from the bidders will not be accepted in any case.**
11. Conditional tenders shall not be accepted.
12. The entire tender documents should be submitted in tact as per the serial page numbers and without removing any pages. In the event of space provided on the tender form(s) being insufficient for the required purpose, additional pages may be added. Each added page must be numbered consecutively and signed in full by the tenderer. In such case, reference to the additional pages must be made in the tender form(s). if any modification of the tender form/ documents is considered necessary, it should be communicated by means of a separate letter along – with the tender.
13. The tender is liable to be ignored if complete information required is not given therein or if the particulars asked in the tender and the documents connected with the tender are not furnished in complete. He is required to sign each and every page of this tender documents and additional sheets, if any as acceptance to the contents.



14. Tenderer is required to specify whether he signs in the capacity of "sole proprietor" or "partner of the firm." In such case he must have the authority to refer to arbitration dispute concerning the business of the partnership.
15. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been concerned on any partner, every partner of the firm must sign the tender and other related documents. A person signing the tender form or any other documents forming part of the tender on behalf of another person shall be deemed to warranty that he has authority to bind such other person. However, on enquiry if the person so signing had no authority to do so, the Director, CPDO (ER) shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages.
16. The rate quoted should be inclusive of cost of delivery at F.O.R CPDO (ER), Bhubaneswar inside feed Godown, inclusive of all costs and GST, transportation charges, charges for loading & unloading the materials, etc. However, the site of delivery may change in case of requirement to CPDO new site at Talagada, Munduli, Cuttack, 33Kms from present CPDO Complex at Nayapalli.
17. FDR/TDR for EMD as mentioned in schedule should accompany the Tender document.
18. All the rates/conditions should be quoted in the space provided in the tender form and for more information, additional pages may be added. Over writing on rates is not allowed. The tenderer should duly sign the changes, if any made in the tender documents.
19. State and Central taxes and excise duty, if any, should be mentioned separately in the tender form.
20. The Director at his discretion can change the terms and conditions mentioned in the tender document.
21. Incomplete tender for want of valid GST/TIN Registration No., STCC, PAN No. etc and required amount of Bid security shall be liable to be rejected summarily and no correspondence in this regard shall be entertained.
22. In all disputes, the decision of the Director will be final and binding on the supplier.
23. The Director reserves the right to reject a part or entire tender without assigning any reasons.
24. The tender not submitted in prescribed form will be summarily rejected. This office reserves the right to reject all or any tender, lowest or otherwise without assigning any reason thereof.
25. Any clarification if required in this matter may be obtained from the office on any working day before closing date of the tender.
26. Performance security (Security Money) @10% of total contract value in the shape of Fixed Deposit Receipt (FDR) only shall be deposited within 10 days from the date of issue of ACCEPTANCE LETTER. FDR should be valid for the period of 60 days beyond the contract period of 6 months from the date of opening of tender.
27. Any bid security will not be linked to any pending amount in this organization.
28. If the required documents and bid security are not in the "technical bid envelop", the price bid envelop will not be opened in such conditions and such tender form shall not be considered for opening. The out cover should indicate tender number, name of the items and opening date on the top of the right hand corner separately in Tender.

29. The Government may rescind the contract by one week notice to tenderer in writing:-
- a) If the tenderer decline, neglect or delay to comply with any demand or requisition in any other way failed to perform or observe any condition of the contract or are in the opinion of the Government which shall be final not likely to carry my/our contract satisfactorily.
  - b) If the tenderer assigns or sublet my/our contract without the written approval or if the tenderer attempt to do so.
  - c) If the tenderer or any of our partners become insolvent or apply for relieve as an insolvent debtor(s) make any composition with my/our creditor(s) or attempt to do so.
  - d) If the party or any of his agent(s) shall
    - i. Be guilty or fraud in respect of the contract or any other contract entered into by the tenderer with the Government or
    - ii. Directly or indirectly given promise or offer any bribe, gratuity, gift, loan perquisite, reward, or advantage pecuniary or otherwise to any Officers or person in the employment of the Government in any of way relating to such Officer's or persons' office or employment or attempt to do so.
- In case of such recession the tenderer Security Deposit shall stand forfeited and be absolutely at the disposal of Government with or without prejudice to any other remedy or action that the Government may have to take.
30. Notwithstanding anything therein before contained and without prejudice thereto, the Government may recover from the tenderer compensation, such sums as they, at their discretion, which shall be final, may consider reasonable.
- a. If any Government property entrusted to tenderer under the contract be lost, damaged or depreciated, unless such loss, damaged or depreciated be due to an act of God or of the Nation's enemies.
  - b. If any damage be done to the Government's other property from any cause whatsoever arising through the action of tenderer(s), either tenderer servant(s) agent(s) or employee(s).
  - c. If tenderer fail to observe or perform any condition of the contract.
31. Decision as to recovery of the money from tenderer in respect of purchase or arrangement at tenderer's expenses or of compensation by the Government under Clause above and any order for recession of the contract by the Government under Clause above shall be final and conclusive.

## SPECIAL TERM & CONDITION

1. The quantity of feed requirement given in the Tender Notice is only approximate requirements and no claim for compensation will be made or entertained in case those quantities to be overdrawn or under drawn. The Director shall have discretion to place the purchase order for any excess/less quantities than the mentioned tender notice depending upon the actual requirements as and when needed only.
2. The purchaser reserves the right to increase or decrease the quantity of the items/goods in the schedule of requirement upto 25% without any change in the unit price or other terms and conditions.
3. Supply of all feed ingredients shall be made only on working days between 9.30 a.m. to 4.30 p.m. at the godown of the CPDO (ER).
4. Weighment will be made at weighing bridge near to the organization as feasible to the Ingredients weighment committee. The tenderer shall inform prior a day from the date of arrival of the material for proceeding the committee for weighment.
5. Any consignment brought into the Campus prior to or after the prescribed hours shall not be accepted and will be left outside the godown at the risk of the supplier.
6. Supply should be made against the net weight of the ingredient excluding the weight of the Gunny/Synthetic bags.
7. **For convenience, the gross weight of each empty Gunny bag is taken as 1 kg. and for the plastic bag as 0.5 kg. Empty bags will be returned.**
8. The Sample Committee shall draw samples in the presence of the supplier and one of the replicate samples shall be given to him for his reference and two such sealed pockets will be delivered to the Director, one for preservation in office and other for analysis, at the Feed Analytical Laboratory of Central Poultry Development Organisation (ER),Bhubaneswar, In case of any disputes, the second sample may be sent to any of the Central Poultry Development Organisation whose analysis charges will have to be borne by the tenderer.
11. The tenderer should deliver the article(s) as per specification mentioned in the “Schedule” to tender.
12. The acceptability of any consignment depends upon the approval of Director basing on the analytical report from the Laboratory. However, in the event of rejection, the entire consignment has to be lifted from the feed godown within 7 days from the date of receipt of the intimation letter, failing which material shall be left out at the supplier's risk and the organization will not have any responsibility for sorting of materials and will not entertain for claim for the compensation whatsoever.
13. Due to urgency of the item, if supply is late, the purchase will be made at the risk and cost of the supplier and if deemed fit the firm may also be debarred for a suitable period.
14. Failure to fulfill the supply of consignment in time i.e. within the stipulated period will entitle the stores to effect risk purchase utilizing the security deposit of the supplier available at the disposal of the Director, CPDO (ER). The security deposit of the contractor shall be utilized to pay the difference between the prevailing cost of the material and the accepted rate in the tender.
15. Loading and unloading of feed ingredients from and at this CPDO (ER)'s feed Godown shall be the responsibility/cost of supplier.

16. Material shall be accepted by the CPDO (ER), only when the entire consignment meets the desired levels of nutrients mentioned in the specifications. The consignment shall also be accepted, if the quality falls within the acceptable range mentioned in the specifications, the consignment will be accepted on pro rata basis.
17. Payment for the supplies made will be released after obtaining analysis report from the nutrition laboratory. In case the feed ingredients supplied are not as per our specifications, the consignment will be rejected. However, if the quality falls within the acceptable range, pro-rata deduction will be made, taking the analysis report into account. Double deduction may be made in case of items (Accepted due to unavoidable circumstances) which are beyond acceptable limit prescribed.
18. For moisture, clay, straw and non-food grains deduction will be made at full rate.
19. Prorata deduction in payment will be made for short fall in analytical composition only upto rejection level.
20. All the bills should be submitted in triplicate in the name of the Director, CPDO (ER), Bhubaneswar -751012 for payment.
21. No part payment will be made. 100% payment will be made after receiving the analysis report.
22. **The rate should be quoted in Financial Bid only not in technical bids or anywhere in the tender papers.**

**All the above general and special terms and conditions serially numbered from 1 to 31 and 1 to 22 respectively are acceptable to me/us.**

Signature(s):

Name:

Designation:

Seal of the firm:

**TENDER FOR PURCHASE OF POULTRY FEED INGREDIENTS/FEED  
ADDITIVES/CHICK & EGG BOXES ,PADDY HUSK,PAPER EGG TRAY AND SALT FOR CPDO  
(ER), BHUBANESWAR FOR THE PERIOD OF 1<sup>st</sup> OCTOBER, 2021 TO 31<sup>st</sup> MARCH., 2022**

Reference No. \_\_\_\_\_

Date: \_\_\_\_\_

From

(Here indicate full name of the supplier/firm with address in addition to Phone /FAX/Mobile No & e-mail address)

To

The Director,  
Central Poultry development organization (ER),  
Bhubaneswar -751012

Subject: Tender for purchase of Feed Ingredients/additives/chick & egg boxes, paper egg tray, paddy husk, lime powder, Salt - reg.

Sir,

I/we have read and understood the general and special terms and conditions of the contract for supply of feed Ingredients/additives/supplements/chick & egg boxes, paper egg tray, paddy husk, lime powder and Salt at CPDO (ER), Bhubaneswar for the period of 01.10.2021 to 31.03.2022 and the same are acceptable to me/us.

2. I/We have also signed all the pages of the tender documents containing schedule; general and special terms and conditions; specifications etc. as acceptance and I/we abide for the same without any reservations.
3. Our offer of rates is indicated in the enclosed and prescribed rate invitation sheet provided by you. The rates quoted are final for the currency of the periods specified in the rate invitation sheet and I/we agree to hold this offer open till 06 months from the opening of tender.
4. I/We am/are not facing any legal proceedings for violation of any Govt. Acts, Rules & laws from any agency/department/court of law.
5. I/We have/has not ever been disqualified for poor performance or for failure to adhere to any Govt. Acts, Rules & laws by any government organization or by a public sector undertaking or by any autonomous body.
6. The following pages have been added to and form a part of this Tender \_\_\_\_\_.
7. Fixed Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ of Rs. \_\_\_\_\_ drawn in favour of Director, CPDO (ER), Bhubaneswar and payable at Bhubaneswar is enclosed as earnest money as required.

Yours faithfully,

Date:

Place:

Signature of the Tenderer(s):

Name(s):

Designation(s):

Seal of the Firm:

i)Signature of witness :

Name:

Address:

ii)Signature of witness

Name:

Address:

## QUESTIONNAIRE

BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW IN CASE A QUESTION DOES NOT APPLY TO A BIDDER THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE" BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE, THE BID WILL BE LIABLE TO BE IGNORED.

1.	Name of the Firm/Agency	:	
2.	Full address	:	
3.	Telephone No. (Office & residence)	:	
4.	Fax No.	:	
5.	Mobile No. & Whats App No.	:	
6.	e-mail	:	
7.	Date of Establishment of the firm & Registration number of the firm issued by Central/State Govt. of Registrar of companies under Companies Act.	:	
8.	PAN Number issued by dept. of Income Tax	:	
9.	Sale Tax / GST registration Number	:	
10.	TIN Number	:	
11.	Bank Account Number Name of Bank Branch Name & Branch code IFSC code	:	
12.	Brand of goods offered:	:	
13.	State whether business dealings with you have been currently banned by any Ministry/Deptt. of Central Govt. or any State Govt.	:	

Dated:  
Place:

Signature of the Tenderer(s):  
Name(s):  
Designation(s):  
Seal of the Firm:

i) Signature of witness :  
Name:  
Address:

ii) Signature of witness :  
Name:  
Address:

**SCHEDULE- I**

**SCHEDULE OF TENDER FOR PURCHASE OF FEED INGREDIENTS / ADDITIVES /  
CHICK & EGG BOXES, PAPER EGG TRAY,PADDY HUSK,LIME POWDER AND SALT FOR THE  
PERIOD OF 01.10.2021 TO 31.03.2022**

Sl.	Item	Description
1.	Name of the Authority inviting Tenders	Director Central Poultry Development Organization (ER) Nayapalli, Bhubaneswar – 751012
2.	Purchaser's Mailing Address	Director Central Poultry Development Organization (ER) Nayapalli, Bhubaneswar - 751012
3.	Open Tender Notice Date	dt.06.09.2021
4.	Preparation of Bids	1. Price Schedule – Delivery F.O.R CPDO (ER), Nayapalli, Bhubaneswar -12 2. Language of Bids – English. 3. List of reputed costumers / clients to whom supply has been made during last two years, may be supplied, if any. 4. The amount of Bid security – Amount as per mentioned in tender. 5. The bid security (EMD) must be valid for 90 days.
5.	EMD to be deposited with Tender	EMD @2% of estimated value should be deposited in the shape of FDR / TDR issued by any nationalized bank duly pledged in favour of “Director, CPDO (ER), Bhubaneswar”.
6.	Submission of Bids	1. Number of copies required is <b>One</b> . 2. <b>“Technical Bid) &amp; “Price Bid”</b> should be kept separately in two different sealed envelopes superscripted thereon <b>TECHNICAL BID</b> and <b>PRICE BID</b> within a larger sealed packets / envelopes. The larger outer cover should indicate <b>“Tender for supply of feed ingredients /additives/chick &amp; egg boxes/salt at CPDO (ER), Bhubaneswar” on the top of the right hand corner.</b> 3. Closing date and time for uploading of Tender documents:27.09.2021 by 11.00 A.M 4. Closing date and time for receipt of hard copy of Tender documents: 27.09.2021 by 11.00 A.M
7.	Time, date and venue of opening of tenders	Dated 28.09.2021 at 11.00 A.M.at CPDO (ER), Bhubaneswar
8.	Security Deposit	Security Deposit (10% of the estimated value) should be deposited in the shape of FDR / TDR only issued by a reputable nationalized bank duly pledged in favour of “Director, CPDO (ER), Bhubaneswar” and valid for at least 06 months from the date of opening of tender and to be deposited within specified period from the issue of acceptance letter.
9.	Tender (Rate Invitation) form	Enclosed
10.	Specifications of feed ingredients / additives/supplement /chick & egg boxes	Enclosed
11.	General terms and conditions	As detailed enclosed
12.	Special terms and conditions	As detailed enclosed after general terms and conditions

**TENTATIVE REQUIREMENT OF FEED INGREDIENTS / ADDITIVES / CHICK & EGG BOXES,PAPER EGG TRAY,PADDY HUSK,LIME POWDER AND SALT FOR THE PERIOD OF 01.10.2021 TO 31.03.2022**

Sl.No.	Name of the feed Ingredient/Additives/ Other items	Approx. Quantity required
1.	Yellow Maize	260 M.T
2.	Soyabean Meal	120 M.T
3.	Mineral Mixture (Karnatak Antibiotics)	20 M.T
4.	Oyster Shellgrit	20 M.T
5.	DORB	130 M.T
6.	Vitamin AB2D3K	30 Kg
7.	Vitamin B complex with E	200 Kg
8.	Vitamin B12 Powder	300 Kg
9.	L-Lysine (Ajinomoto)	300 Kg
10.	DL-Methionine ( 99%) Feed grade	200 Kg
11.	Choline Chloride	200 Kg
12.	Cocciostat	200 Kg
13.	Toxin Binders	200 Kg
14.	Vitamin Mineral Mixture (Kalvimin Forte) (KAPL)	1200 Kg
15.	Phtase Enzyme	200 Kg
16.	Vitamin Premix	100 Kg
17.	Copper Sulphate	10 Kg
18.	Chick Box (Sole Manufacturer)	8000 nos.
19.	Egg Box (-do-)	3000 nos.
20.	Salt (50 Kg Bag)	2.0 M.T
21.	Paper egg tray	600 bundles @ 100 pc. In each bundle
22.	Paddy Husk	40.M.T
23.	Lime powder (branded companies)	50 bags x 25kgs.

**i. Please quote the rates of feed additives from branded companies as mentioned above along with leaflets.**

**ii. The supply should be made by the approved party as per our requirement and order placed as per following Specifications:**

**Vit (AB2D3K): Each gm contains Vit a 82500 IU, B2 50 mg, D3 12000 IU, K 10mg**

**Vit B Complex with E: Each gm contains Vit B1 4 mg, B6 8 mg, B12 40mcg IU, E 40mg**

**Niacin 60mg, Cal Pantothenate 40mg**



The Schedule referred to in the tender for the supply of POULTRY FEED INGREDIENT(S) / ADDITIVE(S) to the Director, Central Poultry Development Organisation (ER), Bhubaneswar – 751012 (ODISHA) for the period indicated against each item.

Supplies to be made at the CENTRAL POULTRY DEVELOPMENT ORGANISATION (ER), BHUBANESWAR – 751012 (ODISHA)

1. **YELLOW MAIZE: PERIODS OF CONTRACT** From 01.10.2021 to 31.03.2022 should be whole, free from any extraneous materials and aflatoxin should be less than 0.20 ppm. The ideal specification for moisture is 10% by weight. The limit of parameter (MOISTURE) for acceptance on pro rata deduction basis is 16%.

Approximate Quantities  
required in tonnes

260 M.T

2. **DE – OILED RICE BRAN: PERIODS OF CONTRACT** From 01.10.2021 to 31.03.2022. The materials shall be free from adulterants, musty or stale odour, sour or rancid taste and from lumps, dirt and extraneous matter including iron and other metallic pieces. The materials shall be free from fungal or insect infection. The material shall also confirm to the following specifications.

Ideal Specifications

Limit of Parameter for acceptance as  
recommended on prorated deductions basis.

i)	Moisture	Max.	10%		Max.	12%
ii)	Crude Protein	Min.	15%	On dry	Min.	12%
iii)	Crude Fat	Max.	1.5%	matter	Max.	2.0%
iv)	Crude Fibre	Max.	14%	basis	Max.	17%
v)	Acid Insoluble Ash	Max.	6%		Max.	8%

Approximate Quantities  
required in tonnes

130 M.T

3. **SOYABEAN MEAL (HEAT TREATED DEHULLED):**

**PERIODS OF CONTRACT** From 01.10.2021 to 31.03.2022. The materials shall be firm, but not flinty in texture. Must be free from rancidity, adulterants, insects or fungus infestation fermented musty / other objectionable odour and any extraneous matter such as dirt Iron or other metallic particles and must be free from aflatoxin content.

Ideal Specifications

Limit of Parameter for acceptance as  
recommended on prorated deductions basis.

i)	Moisture	Max.	10%	On dry	Max.	13%
i)	Crude Protein	Min.	45%	matter	Min.	43%
ii)	Crude Fibre	Max.	7%	basis	Max.	10%
iii)	Acid Insoluble Ash	Max.	8%		Max.	10%

Approximate Quantities  
required in tonnes

120 M.T

**4. OYSTER SHELLGRIT: PERIODS OF CONTRACT From 01.10.2021 to 31.03.2022. The materials shall be in fine grit from but not in powder shall confirm to the following specification**

Ideal Specifications			Limit of Parameter for acceptance as recommended on prorate deductions basis.			
i)	Moisture	Max.	01.0%	On dry	Max.	02.0%
ii)	Total Ash	Min.	99.0%	matter	Min.	95%
iii)	Calcium	Min.	35.0%	basis	Min.	33%
<b>Approximate Quantities required in tonnes</b>						<b>20.M.T</b>

**5. MINERAL MIXTURE: FOR POULTRY (SOLE MANUFACTURE OF KARNATAK ANTIBIOTICS , KAPL) PERIODS OF CONTRACT From 01.10.2021 to 31.03.2022. The materials shall be in the form of a free flowing powder thoroughly mixed and completely homogeneous. The mineral mixture shall be free from adulterants, insects or fungus infestations, pesticides and other substances. The mineral mixture shall also conform to the following specifications:**

Ideal Specifications			Limit of Parameter for acceptance as recommended on prorate deductions basis.			
i)	Moisture	Max.	3%		Max.	5%
ii)	Calcium (as Ca)	Min.	30%	On dry	Min.	28%
iii)	Phosphorous(as P)	Min.	9%	matter	Min.	7%
iv)	Manganese	Min.	0.4%	basis	Min.	0.25%
v)	Acid Insoluble Ash	Max.	3%		Max.	v 5%
<b>Approximate Quantities required in tonnes</b>						<b>20 M.T.</b>

## **SPECIFICATION OF CHICK BOX /EGG BOX / FILLER FLATS**

### **1. CHICK BOX:**

Standard size with good quality card board to accommodate one day old chicks. The box should be white/khaki colour and the lid should have the following matter printed in Red/Black colour:

- (i) Central Poultry Development Organization (ER), Bhubaneswar
- (ii) Day old chicks.
- (iii) Government of India, Bhubaneswar
- (iv) Handle with Care

### **DIMENSION OF CHICKS BOXES**

- 1. Length from the bottom 2'
- 2. Breath from the bottom 1' 62/8
- 3. Length from Top 1.11
- 4. Breath from top 1.4 – 1/2"
- 5. Length side holes on both side – 20 holes 1/2" size
- 6. Breath side holes on both side – 12 holes 1/2" size.
- 7. Height of the box 6"

### **DIMENSION OF THE COVER**

- 1. Length from top 1.10"
- 2. Breath from top 1.4" tapering at both side L & B 1/4"
- 3. Total holes for ventilation on cover 64(1/2 size) and four cuts size 5" X 9/32 adjusted according to partition.
- 5. Partition length 45.1/4" height 6.1/4" with cover.

### **2. EGG BOX:**

Standard size with good quality card board to accommodate 210 eggs. The box should be white/khaki colour and the lid should have printed in Red/Black colour as in Chick Box

### **3. EGG FILLER FLATS:**

Standard size with good quality paper filler flats to accommodate 30 eggs. Size-15/16 LBS

**I/we accept to supply the chick boxes/egg boxes/filler flats as per the above specifications.**

Signature(s):

Name(s):

Designation(s):

Seal of the Firm

**PRICE BID FORM**

Date .....

To,  
**The Director,  
Central Poultry Development Organization (ER),  
Bhubaneswar – 751012**

Ref. Your TENDER dated \_\_\_\_\_

Having examined the above mentioned bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver.....  
.....  
(name of feed ingredients, additives, chick box, egg box, filler flats, Paddy husk, lime powder and salt) in conformity with the said bidding documents for the sum as shown in the price schedules, attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods and complete the services in accordance with the delivery schedule specified in the Schedule of Requirements after fulfilling all the applicable requirements incorporated in the above referred bidding documents.

If our bid is accepted, we will provide you with performance security as per the instructions specified in General terms & conditions (GTC) and in a form acceptable to you in terms of GTC clause 29 for a sum equivalent to 10 % (ten percent) of the contract price for the due performance of the contract.

We agree to abide by this bid for the bid validity period specified in the GTC clause 31 (read with modification, if any, in the Bid Data Sheet) or for the subsequently extended period. If any, agreed to by us and it shall remain binding up on us and may be accepted at any time before the expiration of that period.

Until a format contract is prepared and executed, this bid together with your written acceptance thereof and your notification of award shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this ..... Day of ..... 2021 .....

Signature(s):  
Name(s):  
Designation(s):  
Seal of the Firm

**SCHEDULE-II**

**PRICE BID**

**RATE INVITATION FORM FOR SUPPLY OF FEED INGREDIENTS ,CHICK & EGG BOXES,PAPER EGG TRAY,PADDY HUSK,LIME POWDER AND SALT FOR THE PERIOD 01.10.2021 to 31.03.2022 F.O.R, CPDO (ER), BHUBANESWAR**

(As per the specifications of each item given in schedule -II & rate inclusive of all costs and GST, transportation charges, charges for loading & unloading the materials, etc.)

Sl.	Name of the feed ingredient / items	Total Quantity required (Approx.)	Rate Per Unit	EMD Amount (FDR/TDR)	Rate Tendered per unit mentioned	
					In figures	In words
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
1.	Yellow Maize	260 M.T	Per Qntl.			
2.	Soyabean Meal	120 M.T	Per Qntl.			
3.	De-oiled Rice Bran	130 M.T	Per Qntl.			
4.	Oyster Shellgrit	20 M.T	Per Qntl.			
5.	Mineral Mixture	20 M.T	Per Qntl.			
6.	Chick Boxes	8,000 Nos.	Per pc.			
7.	Egg Boxes	3,000 Nos.	Per pc.			
8	Salt (50 kg. Bag)	2.0 M.T	Per bag			
9.	Paper egg tray	600 bundles	Per pc.			
10.	Paddy husk	40 M.T.	Per M.T			
11.	Lime powder	50 bags	Per bag			

Amount of EMD Rs. \_\_\_\_\_ [Rupees .....  
 (in words)] in the shape of FDR / TDR vide No..... dated..... valid for  
 ..... Months from the date of opening of tender.

\* The exact quantity may vary depending on the actual requirement.

I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form. I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature(s):

Name(s):

Designation(s):

Seal of the Firm

**PRICE BID**

**SCHEDULE-III**

**RATE INVITATION FORM FOR SUPPLY OF FEED ADDITIVES FOR THE PERIOD OF  
01.10.2021 to 31.03.2022 F.O.R, CPDO (ER), BHUBANESWAR**

(As per the specifications / brand name of each item given at page No.14 & rate inclusive of all costs and GST, transportation charges, charges for loading & unloading the materials, etc. )

Sl.	Name of the feed ingredient / items	Total Quantity required (Approx.)	Rate Per Unit	EMD Amount (FDR/TDR)	Rate Tendered per unit mentioned	
					In figures	In words
1	2	3	4	5	6	7
1.	Vitamin AB2D3K	30 Kg	Per Kg.			
2.	Vitamin B complex with E	200 Kg	Per Kg.			
3.	Vitamin B12 Powder	300 Kg	Per Kg.			
4.	L-Lysine	300 Kg	Per Kg.			
5.	DL-Methionine	200 Kg	Per Kg.			
6.	Choline Chloride	200 Kg	Per Kg.			
7.	Cocciostat	200 Kg	Per Kg.			
8.	Toxin Binders	200 Kg	Per Kg.			
9.	Vitamin Mineral Mixture (Kalvimin Forte, KAPL)	1200 Kg	Per Kg.			
10.	Phytase Enzyme	200 Kg	Per Kg.			
11.	Vitamin Premix	100 Kg	Per Kg.			
12.	Copper Sulphate	10 Kg	Per Kg.			

Amount of EMD Rs. \_\_\_\_\_ [Rupees .....  
(in words)] in the shape of FDR /TDR vide No..... dated..... valid for  
..... Months from the date of opening of tender.

\* The exact quantity may vary depending on the actual requirement.

I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form. I/We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature(s):

Name(s):

Designation(s):

Seal of the Firm